

Record of operational decision

Decision title:	Award contracts for the provision of Fastershire beginners' internet training workshops and support
Date of decision:	30 th March 2021
Decision maker:	Assistant Director Corporate Support
Authority for delegated decision:	Herefordshire Council's Constitution (19 May 2017) Scheme of Delegation, Part 3: Section 7 – Officer Functions: 3.7.5 Operational decisions. Procedure Rules Part 4: Section 7. Chief Executive Scheme of Delegation – Updated 29 September 2020 SA78
Ward:	Countywide
Consultation:	None. This is not a new service.
Decision made:	<p>To award contracts for the provision of Fastershire beginners' internet training and support at a total combined maximum cost of up to £15,000 per annum from 1st May 2021 to March 2023 plus one year option to:</p> <p>Business Angel (Hereford) Ltd Midlands and Lancashire Commissioning Support Unit The Skills Mill CIC We Are Digital Training Ltd</p>
Reasons for decision:	<p>The council via the Fastershire project has identified that Herefordshire residents would benefit from training to enable them to better understand the advantages of going online and to develop the skills to use the internet. Therefore the council is seeking to commission ICT training providers to deliver beginners' internet and computer training workshops and support in Herefordshire for the period 1st May 2021 to 31st March 2023 to a maximum cost of £15,000 per annum. With potential extension of the contract a further 12 months.</p> <p>An Invitation to Tender was published via the council's e-tendering portal and, following compliance checks and the evaluation of the quality elements of the bids, the Evaluation Panel recommends that four providers are awarded contracts to admit them onto the approved list of providers to deliver beginners' internet and computer training workshops for Fastershire.</p> <p>It is anticipated that not all workshops will be allocated to the same provider, as this will be based on lowest price and provider availability for each workshop.</p>
Highlight any associated risks/finance/legal/equality considerations:	None. The price of the contract is within budget and this procurement presents no unforeseen risks. The procurement process has followed the Council's policy guidelines which ensure that the Council acts within the legal and procurement regulations.

Details of any alternative options considered and rejected:	We do not have the training expertise and computer knowledge to deliver this training in-house so would be unable to deliver this training without contracting with external providers.
Details of any declarations of interest made:	None.

Signed..... Date: 30 March 2021